

AATF Board of Directors Minutes

December 16, 2024

Location: In-Person and Virtual via Zoom

1. Call to Order

Suzanne Larkin called the meeting to order at 5:30pm.

2. Roll Call - Suzanne Larkin

	Mar 18	Apr 15	May 20	May 28 Special	Jun 6 Special	Jun 17	Jul 15	Aug 19	Sept 16	Oct 21	Nov 18	Dec 16
Larkin, Suzanne	X	X	X	X	Zoom	X	Absent	X	X	X	x	X
Bingham, Will	X	Absent	X	X	Absent	X	X	X	X	X	x	X
Rouser, Janay	X	X	Zoom	Absent	X	X	X	X	Absent	X	x	X
Lastowski, Emily	X	X	X	Absent	X	Zoom	X	X	X	X	x	zoom
Maggard, Dana	X	X	X	X	X	X	X	X	X	X	x	absent
Bussey, Rutland	X	X	X	X	X	X	Zoom	X	X	X	x	X
Brady, Ryan	X	X	X	x	Zoom	X	Zoom	X	X	X	x	X
Douthard, Sean			X	Zom m	X	X	X	X	Zoom	X	x	X

3. Pledge of Allegiance and Moment of Silence

4. Public Inquiry

5. Minutes of Special Board Meeting 11-11-24

Will motion to approve and Ryan Brady second; All Approved.

Minutes - 11-18-24 Minutes

Corrections 6.2 Expansion 3rd and 4th paragraph where the report from the Director's Contract Committee should be 6.4.

Ryan Brady motion to approve subject to changes, Sean Douthard second; All Approved.

6. Committee Reports

6.1. Financial Report

Rutland Bussey reported on the financials.

Will Bingham motion to approve, Ryan Brady second, All Approved.

6.1.1. Finance committee has met twice and is getting systems in place. They are looking more in depth into the financials.

6.2. Expansion Committee

Will Bingham presented the High School is 2-3 weeks ahead of schedule. Anyone is welcome to attend the building meetings. The resource building slab is ready to pour and will be going vertical soon.

The Ag building should be taking occupancy at the start of the new year.

6.2.1 High School Expansion

The new math teacher starts in January. We are still looking for an ELA teacher.

Dr. Rucker presented Dual Enrollment partnership prospects.

There are currently forty enrolled in the lottery for the high school.

6.2.2 Expansion Committee

Will Bingham presented an informational letter only on a housing development.

6.3 Compensation Review

Lori Gauttier presented the committee reviewed the salaries versus what the district is being paid. The school wants to stay competitive with the district. The committee is also reviewing the referendum money and how everyone is being paid out on the referendum money.

6.4 Directors Job search committee

The committee met several times since the last meeting. They reviewed 70 applications. They will be interviewing seven applicants virtually. The committee hopes to bring 3-5 applicants to the board mid January.

There are several people on the committee. Only two people from the committee will be asking the interview questions. Will Bingham the chair will read a brief statement of being under the sunshine and the interviews are open to the public. After all interviews have been completed, then the committee will discuss the seven applicants. The committee will then decide who to present to the board and bring in for face to face interviews.

6.5 Clay Shoot

The committee is run through the PTO fundraising. They met and talked about sponsorships and setting up categories. The date set on the calendar for March 29th is the Clay Shoot.

6.6 SAC Committee-None

7. Consent Agenda -Budget Amendment

Motion to accept a consent Janay Rouseer, Will Bingham second, All approve.

Dina Bardin presented the Consent Agenda. The Farmer's market income was taken off the budget. The insurance was paid. The budget was adjusted to the items that were paid and income coming into the budget.

Motion to approve by Will Bingham, Ryan Brady second, All Approve.

8. Old Business - None

9. New Business

9.1 Director's Resignation Letter

Mr. Polk will be leaving at the holiday break instead of the end of the school year.

9.2. Interim Director Plan - Suzanne Larkin/Admin

The admin team will each take a week, with the exception of Victoria Sutton because she has her own building to run. The admin team will meet twice a week to make decisions as a team. The admin team still has their own buildings to run and this way they will only be out of their buildings one to two weeks until a new director is hired.

Ms. Lori Gauttier is named as Interim Director for the purposes of the point of contact for the District and State.

Motion to approve 9.1 and 9.2 made by Will Bingham, Ryan Brady Second , All Approve.

9.3. Employee Handbook

Most Recent and Corrected Draft.

Changes noted in email from Labor Attorney Molly Buie.

Page 47 Strikethrough taken out.

Motion to approve 9.3, 24-25 Handbook by Sean Douthard, Jany Rouser second; All Approved.

9.4. Remove from Inventory

Ryan Brady motion to approve 9.4, Rutland Bussey Second, All Approve.

9.5. Bank of Florida Loan Documents

Guest speaker, Wesley Stalnaker from Bank Florida to discuss loan documents. Planning to close the loan by the end of the year. The loan payments will be \$53,000 a month starting in December. It's a balloon loan that will balloon in ten years. The Bank holds a lien on our property.

Appraisal of our property is \$23,557,000 once all the improvements have been completed.

Motion to approve the loan documents and give Will Bingham authority to attend closing and with the authority to sign loan documents.

Rutland Bussey motion to approve Bank Florida commercial \$7,700,000 loan, Ryan Brady second; All Approved.

9.6 Board of Directors Committees and Subcommittees

Corrections on the Committees and Subcommittees List:

High School Expansion Committee- Will Bingham listed twice

Director's Assessment- add Janay Rouser

Clay Shoot-Dana Maggard is co chair, and this is a PTO fundraiser, however, there are two board members as chairs so the committee is listed and will be advertised

The committees that have been meeting and working according to your Bylaws need to be approved subject to the edits.

Motion to approve Will Bingham, Second Ryan Brady, All Approve.

Will is asking that we slow down meetings until we have a new director in place. Dan Dwyer has instructed committee chairs to meet as needed.

9.7 2025-2026 AATF Student Calendar

Rutland Bussey motion to approve, Ryan Brady Second, All Approved.

9.8 Compliance Report - informational.

The school remains an A rating for the seventeenth year.

A change requested from Will Bingham for all Board Members addresses to the school address if they are not already a P.O. Box or the school address. On any documentation to redact the board members addresses.

10. Individual Board Member Reports/Inquiry (Non-Agenda Items) -

Ryan Brady thanking everyone through the transitional period. Thanking everyone for focusing on the students.

11. Faculty/Staff Inquiry (Non-Agenda Items)

Linda Forrester asked a question about the handbook. When does the Handbook go into effect? Dan Dwyer answered that the effective date is what is listed, July 1, 2024. Everyone will have to resign the handbook acknowledgment and turn in to HR for their personnel file.

Adeline Ward asked a question: Will the interviews be in the sunshine? Dan Answered: That legally the interviews must be in the sunshine. Will said his committee will let everyone know how his committee will be meeting and holding interviews.

Millie Esoff stated she wants her opinion to be heard. She wants to be able to go to someone to be heard. She voiced her opinion of Erica McCarthy being on the committee.

Robin Carter asked if it is possible to have the staff review the top seven applicants' resumes. Can the applicants' resumes be published? Will Bingham said the applications have personal information. Dan Dwyer said the public records does have multi exceptions. The staff would like to read the cover letter and resumes. Dan Dwyer will get with Will Bingham and the Admin to figure out how to move forward and what can be released. The meeting notes can be requested from the interviews.

12. Friends of the Academy - PTO General Meeting

12.1. Financials

Kacee Fagan reported the month of November income was mainly from the Mustang Ball. The PTO made an \$80,000 contribution to the school.

Mustang Ball made \$85,000 after a lot of obstacles.

Lori Gauttier thanked Kacee Fagan and PTO for all the staff support.

13. Date of Next Meeting

13.1. BOD 1-27-2025 at 5:30PM

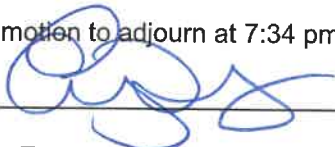
14. Upcoming Events

- 12-18 ELA State Testing Grades 6-8
- 12-18 Primary Christmas Breakfast
- 12-19 Intermediate Christmas Program
- 12-19 Primary Polar Express
- 12-19 Job Search Committee Meeting
- 12-19 Super Staff Meeting
- 12-20 Middle School Healthy Food Exemption Day
- 12-20 Primary Carols in the Courtyard
- 12-20 Art Show
- 12-23 - 1-3 No School for Staff and Students
- 1-6 No School for Students - Teacher Planning
- 1-13 - 1-17 Pre K FAST Testing
- 1-15 Public Campus Tour
- 1-20 MLK Day No School
- 1-23 Mustang of the Month Celebration
- 1-24 Second Grade Bricks for Kids on Campus Field Trip

15.. Meeting Adjournment

Janay Rouser made a motion to adjourn at 7:34 pm; All approved.

Minutes submitted by:



Emily Lastowski, Secretary

Date:

1/27/25