

## AATF Board of Directors Minutes

July 15, 2024

**Location: In-Person and Virtual via Zoom**

1. Call to Order  
Will Bingham called the meeting to order at 5:30 pm.
2. Roll Call - Will Bingham

	Nov 13	Dec 18	Jan 22	Feb 9 Special	Feb 26	Mar 18	Apr 15	May 20	May 28 Special	Jun 6 Special	Jun 17	Jul 15
Larkin, Suzanne	X	X	X	Zoom	X	X	X	X	X	Zoom	X	Absent
Bingham, Will	Absent	X	X	Zoom	X	X	Absent	X	X	Absent	X	X
Rouser, Janay	X	X	X	X	X	X	X	Zoom	Absent	X	X	X
Lastowski, Emily	X	X	x	X	X	X	X	X	Absent	X	Zoom	X
Maggard, Dana	X	X	x	X	X	X	X	X	X	X	X	X
Bussey, Rutland	X	X	x	X	X	X	X	X	X	X	X	Zoom
Brady, Ryan	Absent	X	Absent	X	Zoom	X	X	X	x	Zoom	X	Zoom
Douthard, Sean								X	Zomm	X	X	X

3. Pledge of Allegiance and Moment of Silence

4. Public Inquiry - None

**5. Minutes - 6-17-24 Minutes**

Change to the minutes for line item 6.2.2. - Will Bingham said there is a change to the minutes from last month. The 6.22% interest rate was not correct. The rate was higher than stated. The loan was closed. Will instructed to leave the sentence authorizing to pay off Florida Capital, removing the interest rate, and leaving the end of the sentence upon board approval.

Dana Maggard motioned to approve the minutes for June 17, 2024 with the noted change; Emily Lastowski seconded; all approved.

**6. Committee Reports**  
**6.1. Financial Report**

- Rutland reported that we ended last year with \$381,000, the highest net income that we have had and some was from the barn. We are in a good cash position. We have accounts receivable of \$1,017,000 and accounts

payable of \$1,200,000. The majority of this is from the high school building.

- The audit has started and we should hear in a month or two. Dina Bardin reported Bob Walker will present the audit in August.
- We transferred all accounts to Bank Florida as of July 1<sup>st</sup>. On the balance sheet you will see both banks as we make the transition. We already approved last year's budget.

Emily Lastowski motioned to approve the Financials; Janay Rouser seconded; all approved.

## 6.2. Expansion Committee

### 6.2.1. County Utility Project - Information Only

Mr. Polk said the County wanted us to install a turn lane on Handcart Rd. even though the long term plan is for Handcart to be a four lane road. Hunter is negotiating with the county to help us to not have to complete this project. Dina Bardin updated that the County is encroaching on our 90 days from submission date. We received a letter with fantastic news stating that we do not have to pay for our water main or the impact fees.

### 6.2.2. Public Notice Rezoning - Information Only

Dina Bardin reported this meeting is to discuss the rezoning of VOPH and they will develop the road that will help our access and responsibility. This involves all of the development around us.

### 6.2.3. **A.D. Morgan Corporation - Guaranteed Maximum Price Amendment**

Contract already executed and approved by special attorney Maggard.

Emily Lastowski motioned to approve; Dana Maggard seconded; All approved.

### 6.2.4. **Bozregard Construction, Inc. - Construction Contract**

- Will Bingham states this is a Contract for the Ag classrooms only. He is getting final pricing for the resource building. Will Bingham is looking for approval on this contract. Article 5 insurance we want him to include builders' risk and the contractor is excluding it. We need to make sure they are correct and the most current sets of plans. Will Bingham said it is a standard contract.
- Emily Lastowski asks where is the exclusion page that you normally see in a contract like this. Will Bingham says he does not see it either. Will Bingham asks what Sean Douthard thinks of the contract. Sean Douthard states he thinks it looks like everything is included.

- Will Bingham states this isn't for a big contract, this is for 2 Ag classrooms only. Will states this is a smaller company.
- Dan Dwyer states timing wise we want to get this approved, subject to builders' risk being included. Sean Douthard states that builders' risk is probably a small amount of \$5000. Dina Bardin stated she emailed and is waiting on our own insurance to return an estimate on builders' risk.
- Dan Dwyer states this contract is tied to the \$750,000 grant. Dina Bardin said this is not tied to the grant. This contract is tied to some of Suzanne Larkin's money.
- Dana Maggard points out that the contract states it will be done in 140 days. Dana Maggard asks about the ties to Article 10 and 11. Dan Dwyer states that the board is relying on experts to review these contracts. Dan Dwyer states there is a need for speed to get this contract completed. The Ag Class is being held in the barn until the classrooms are built. We are relying on Exhibit A being the right outline.
- Rutland wants to know if the schedule of payment in section 3.2 is normal. Dan Dwyer answered that Article 4 explains payment.
- Mr. Polk explained the classrooms are split into elementary/middle and high school. If the funds were needed we would put it in the high school loan. Dina Bardin explained the difference between the different pots of money.

Dana Maggard made a motion to approve with the area of concern that the President will look at Schedule A prior to signing the contract to make sure we are paying the right price for Builders Risk or that the contractor is paying for Builders Risk within the contract; Emily Lastwoski seconded; All approved.

#### 6.2.5. BankFlorida Loan-Will Bingham,

The update is we closed on the new loan on 6/28/2024. FL Capital was paid off.

#### 6.3. SAC Committee

##### 6.3.1. Summer Camp - Tiffany Hines

Tiffany Hines is a first grade teacher and runs the summer camp. Friday is the last day of camp. Rebooted program after three years. It is a fee based program. Average of 145 families and 80 kids each week. Our IAs do not get the opportunity to work during holidays and breaks and this gives them the opportunity to work. Before lunch they get project based learning, a fun field trip each week, close field trips as the bus is a budget buster. They have gone to Chuck E Cheese and Chef it Up, Color Express and bike lessons were all held on campus. It is a 6 week instead of an 8 week program this year. Her favorite parts of camp are meeting more staff over the summer and seeing the students in a less structured environment. They will be celebrating the end of camp with water slides and a picnic lunch on Friday. Tiffany has done a wonderful job this year.

7. **Consent Agenda - None**

8. **Old Business - None**

9. **New Business**

**9.1. Comprehensive Reading Plan (CERP)**

Kathy Hobby announced we must submit a reading plan every year to the district. This year we wrote our own new reading plan using zero dollars. Every single scenario in the data reported we were 25% higher than the district and the state. To get your school grade you have to show growth. It affects the school and the teacher's evaluation. The school and the state evaluate teachers. It is very hard to grow students in the upper 80% and maintain the school grade. It is largely what we have been doing because it has been working.

Emily Lastowski had a question on implementing and monitoring. Do we look at assessments three or four times yearly? Kathy Hobby answered about data meetings for reading. Kathy Hobby stated they meet monthly.

Mr. Polk stated two years ago they implemented a pilot program for teachers to come in and evaluate teachers. Last year the teacher evaluations came from testing the kids on the computer and the state evaluators that came five times a year. This is a pilot program that came from the state. They do not tell you when they are coming. Mr. Polk feels this is a system that is coming to all grades in the next five years. This is a way to weed out the bad teachers that don't get the right scores and the right growth.

Kathy Hobby has stated our reading plan has the high and low kids in the plan. The state reading plan does not look at both. We are looking to be above the curve.

**9.2. 2024-2024 Governing Board Appointed Parent Representative**

The parent liaison for the school is Suzanne Larkin. There is a formal process parents can go through before they go to the district with complaints. First the teacher, second the administrator, third the director, finally Suzanne. If the parent is not happy with the Parent Liaison then they can take it to the district and then to the state. We have not had anyone take it past the school level.

**9.3. 2024-2025 Crisis Response Plans**

We are going with the Pasco County plan. We are not writing a separate plan.

**9.4. 2024-2025 Parent Notification Teacher and Administrator Credentials**

This information is available online and listed for anyone to view.

**9.5. 2024-2025 Administrators & Teacher Evaluation - Governing Board Approval**

We are using the Consortium Evaluation System for our teachers. We have used this system for 7-8 years since it came out.

Janay Rouser motioned to approve all items 9.1, 9.2, 9.3, 9.4, and 9.5; Sean Douthard seconded; All approved.

10. Individual Board Member Reports/Inquiry (Non-Agenda Items) - None

11. Faculty/Staff Inquiry (Non-Agenda Items) - None

12. Friends of the Academy - PTO General Meeting

12.1. Financials

PTO President provided an update that membership fees are coming in and they did receive a Mustang Ball sponsorship. Working on Back-to-School Bash volunteers. The PTO is worried about the new Volunteer process.

Volunteers state law started June 29, 2024 and states you have to be a registered volunteer and pay \$41.25 and it lasts for five years. All outside doors have to be locked at all times. School board came out with the difference between a volunteer and visitor. The liability falls on the school. There is a system that is supposed to tell the front office if the person has been fingerprinted or not. There will have to be an income qualification for a person to be fingerprinted for free. Does it apply to other careers? No- because it stays with Pasco Co. PTO needs to update their form. They need to ask about what areas they want to volunteer and remind them about volunteering and the cost.

Back to School Bash may have to happen off campus or be changed to something else. It has always been a big event with over 800 families. Dana Maggard suggested something like ChuckE Cheese and may have to be a spirit night.

Mr. Polk has had three team meetings with the district about the volunteer process. They can not provide any insight or more information.

PTO working towards the school year.

7. Date of Next Meeting

7.1. BOD 8-19-24

8. Upcoming Events

July 22-25 - Ag Summer Camp

July 22-25 - Kindergarten Week

July 31 - New Student Orientation

August 7 - Mustang Ball Committee Meeting - 8:00 a.m.

August 8 - Registration K-8 - 8:00 a.m. - 3:00 p.m.

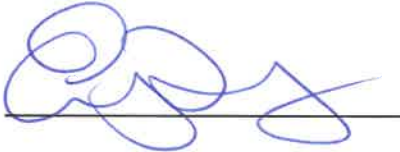
August 12 - Student's First Day

August 14 - Mustang Ball Committee Meeting - 8:00 a.m.

9. Meeting Adjournment

Janay Rouser made a motion to adjourn at 6:36 pm; all approved.

Minutes submitted by:



Emily Lastowski, Secretary

Date: 7-15-2024