

AATF Board of Directors Minutes
June 6, 2024 - Special
Location: In-Person and Virtual via Zoom

1. Call to Order
Suzanne Larkin called the meeting to order at 9:02 am
2. Roll Call - Suzanne Larkin

	Sep 18	Oct 16	Nov 13	Dec 18	Jan 22	Feb 9 Special	Feb 26	Mar 18	Apr 15	May 20	May 28 Special	Jun 6 Special
Larkin, Suzanne	X	X	X	X	X	Zoom	X	X	X	X	X	Zoom
Bingham, Will	X	X	Absent	X	X	Zoom	X	X	Absent	X	X	Absent
Rouser, Janay	X	X	X	X	X	X	X	X	X	Zoom	Absent	X
Lastowski, Emily	X	X	X	X	x	X	X	X	X	X	Absent	X
Maggard, Dana	X	X	X	X	x	X	X	X	X	X	X	X
Bussey, Rutland	X	X	X	X	x	X	X	X	X	X	X	X
Brady, Ryan	X	X	Absent	X	Absent	X	Zoom	X	X	X	x	Zoom
Douthard, Sean										X	Zomm	X

3. New Business

3.1. 2024-2025 Student/Parent Handbook

The handbooks were shared with the Board along with an agenda, highlighting all changes and strikethroughs a week prior to the meeting.

- Student Handbook (additional changes):
 - Dresscode
 - Asterisks - reference was not clear. Admin will revise wording to clarify
 - Socks: the color gray is added
 - Academics
 - Attendance - Administrators provided background explaining the attendance guidelines used at the school.
 - To clarify - Reading Counts and DIRT (daily independent reading time) was removed since many others are used and frequently change.
 - Health
 - Changed verbiage regarding students carrying their own metered inhalers. Additional requested medication will be reviewed on a case by case basis.

Dana Maggard motioned to accept the Student Handbook with the revisions discussed today; Emily Lastowski seconded; all approved.

3.2. 2024-2025 Employee Handbook

Dan Dwyer explained that the Employee Handbook was revised by a labor law attorney a couple of years ago.

- Employee Handbook - following are changes in addition to the highlighted changes and strikethroughs
 - Section 1.1. Paragraph 2, last sentence changes to, "It is understood by all parties that the employment relationship remains "at will"
 - Section 1.2. Paragraph 3, 1st sentence has been removed
 - Section 1.4. Complaint Procedure - Add last paragraph from section 1.5 to bottom of section 1.4 with the revision of "immediate supervisor or human resource".
 - Throughout the document board chair will be be changed to "chairperson"
 - Section 1.6. A non fraternization section will be added based on the labor law attorney's recommendation. Mrs. Bardin will update later. Last paragraph 1st sentence - change to "...become related, begin a relationship or begin sharing living quarters with one another..."
 - Section 1.7. Last sentence, add "contact Director or human resources"
 - Section 1.11. Paragraph 6, change Director to Supervisor
 - Section 3.4. Will take more deliberation and information from the labor law attorney to make a decision on changing the Sick/Personal leave (paid time off)
 - Section 5.8. Revise the Use of Equipment requirements.

Janay Rouser motioned to table 3.2. for labor law attorney to review the changes suggested; Dana Maggard seconded; all approved.

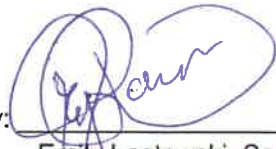
4. Date of Next Meeting

BOD 6-17-24

5. Meeting Adjourned

Janay Rouser made a motion to adjourn at 11:58 a.m. Dana Maggard seconded; all approved.

Minutes submitted by:



~~Emily Lastowski, Secretary~~
Janay Rouser, Vice President

Date: 6-17-2024